

**Minutes of the Parish Council meeting held on  
Wednesday 22<sup>nd</sup> January 2020 at 7.30pm in the Village Hall, Little Witley.**

**PRESENT:** Cllr Paul Cumming (Chair), Cllr Kay Wilson (Vice-Chair),  
Cllr Colin Bexley, Cllr Jonathan Geech  
Cllr Louise Slater Cllr Philip Owen

**In Attendance:** Kym Wild (Clerk/RFO)  
2 Members of the Public

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*The Fire Procedure and instructions on Filming/Recording the meeting were read to all present.*

**PC 20/01 Apologies**  
Cllr Pam Cumming

**PC 20/02 Declarations of Interest**  
No declarations of interest were made

**PC 20/03 Applications for Dispensations Received**  
The Clerk confirmed that no applications for dispensation had been received.

**Adjournment for Public Question Time**  
*[Standing Orders Clause 3 (e-h inc.)]*

**PC 20/04 Reports – County Councillor and District Councillor**  
County Councillor Dr Ken Pollock had notified his apologies to the Clerk and provided his report for circulation.

District Councillor Paul Cumming gave his verbal report to members noting that Malvern Hills District Council (MHDC) had published their Climate Change Motion report and the new five year plan (medium term financial plan). Mr Jack Hegarty, Chief Executive for Malvern Hills District Council has announced his decision to retire from his current post.

**PC 20/05 Minutes**  
**IT WAS RESOLVED** to receive the Minutes of the meeting of the 27<sup>th</sup> November 2019 as a correct record. The Chair signed the minutes.

**PC 20/06 Reports From Outside Bodies**

- i. Little Witley Village Hall Committee.  
No report.
- ii. 2020 Community Fun Day Planning Team.  
Various options were under consideration. Until there was more information available this item would be removed from the Agenda.

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- iii. Community Engagement Strategy  
Cllr Bexley would be presenting his draft strategy at a later meeting.

**PC 20/07 Planning**

- 1. Members noted the Malvern Hills District Council Planning Officer (Delegated Authority) decision on the following Planning Application.

	Ref No	Location and Description	Proposal
i	<a href="#">19/01725/HP</a>	<b>Well Lane Cottage, Well Lane, Little Witley, Worcester WR6 6LN</b> Removal of conservatory and replace with run room/kitchen extension. PC commented "No Objection"	Approved

- ii. South Worcestershire Development Plan Review (SWDPR).  
District Councillor Paul Cumming reported that there was no further update on this matter.

**PC 20/08 Repairs & Renewals**

- 1. Replacement of the Bank Road Public Bench  
*[Parish Councils Act 1957, ss 1(1) and 7]*  
This matter was discussed.  
**IT WAS RESOLVED** that the bench colour is to be RAL 5019 Capri Blue.

**PC 20/09 Finance**

- 1. Financial Year 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020
  - i. **IT WAS RESOLVED** that Cllr Philip Owen check and sign the Bank Account Reconciliations / Bank Statements for the months of November and December 2019eptember and October 2019. Cllr Owen checked the Bank Statements against the Bank Account Reconciliations and confirmed his agreement by signing the Bank Account Reconciliations.
  - ii. Payments Made (01/11/19 to 31/12/19)  
Noted.
  - iii. Performance against Budget to date (current financial year)  
Noted.
- 2. Budget Financial Year 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021.
  - i. The Clerk confirmed that Precept in the sum of £5,000.00 has been made upon Malvern hills District Council (MHDC).

**PC 20/10 Meeting Dates (2020-21)**

- This matter was discussed.  
**IT WAS RESOLVED** that the usual pattern of ordinary meetings the 4<sup>th</sup> Wednesday of every alternate month starting from January be continued until further notice.

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**PC 20/11      Items for next Agenda(s) and date of next meeting**

Items for next Agenda

- Litter Pick [PC 19/111] update. Annual Great British Spring Clean Campaign (20<sup>th</sup> March to 13<sup>th</sup> April 2020)

The next meeting will be held on 25<sup>th</sup> March 2020 at 7.30pm in Little Witley Village Hall.

All business having been transacted the meeting closed at 8.10pm.

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