

**Minutes of the Parish Council meeting held on
Wednesday 27th November 2019 at 7.30pm in the Village Hall, Little Witley.**

PRESENT: Cllr Paul Cumming (Chair), Cllr Kay Wilson (Vice-Chair),
Cllr Colin Bexley, Cllr Pam Cumming,
Cllr Louise Slater Cllr Philip Owen

In Attendance: Kym Wild (Parish Clerk and Responsible Financial Officer)

All in attendance confirmed awareness of the Fire Procedure.

PC 19/100 Apologies

Cllr Jonathan Geach

County Councillor Dr Ken Pollock had notified his apologies to the Clerk and provided his report in advance.

PC 19/101 Declarations of Interest

No declarations of interest were made

PC 19/102 Applications for Dispensations Received

The Clerk confirmed that no applications for dispensation had been received.

Adjournment for Public Question Time

[Standing Orders Clause 3 (e-h inc.)]

There being no members of the public present there was no adjournment for Public Question time.

PC 19/103 County Councillors Report

County Councillor Dr Ken Pollocks report had been circulated to members.

PC 19/104 District Councillors Report

District Councillor Cumming gave his verbal report to members noting that, at this time there would be no development in the Parish under the South Worcestershire Development Plan (inc. the current Review) and the Malvern Hills District Council (MHDC) five year plan (medium term financial plan) had been passed. The MHDC Climate Change Motion report was awaited.

PC 19/105 Confidential Business

There was no confidential business on the Agenda.

PC 19/106 Minutes

IT WAS RESOLVED to receive the Minutes of the meeting of the 25th September 2019 as a correct record. The Chair signed the minutes.

PC 19/107 Reports From Outside Bodies

- i. Little Witley Village Hall Committee.
In Cllr Geach’s absence Cllr Owen, Chairman of the Village Hall Management Committee updated members. He reported that the Hall continues to do well but far more local involvement was needed in order to support the continued availability of this facility.
- ii. 2020 Community Fun Day Planning Team. Nothing to report at this time.
- iii. Community Engagement Strategy Training Event.
Cllr Bexley gave a verbal report on his attendance at this training event and put forward his suggestions for the adoption of a community engagement strategy.

This matter was discussed.

IT WAS RESOLVED that Councillor Bexley draft a community engagement strategy to be discussed at the next meeting.

PC 19/108 Planning

	Ref No	Location and Description	Proposal
i	19/01725/HP	Well Lane Cottage, Well Lane, Little Witley, Worcester WR6 6LN Removal of conservatory and replace with run room/kitchen extension. IT WAS RESOLVED that whilst members do not support this application, they wished to make the following comment to the MHDC Planning Officer “No Objection.”	Householder Planning

- ii. South Worcestershire Development Plan Review (SWDPR).
Cllr Cumming updated members on the SWDPR, noting that the consultation document was now available and the traffic loading issue on roads in the area had not been addressed. He observed that roads were already at maximum loading and this had severe negative impact on daily lives through such consequences as journey times and route planning. As District Councillor he would continue to press for the traffic loading situation to be addressed.

PC 19/109 Repairs & Renewals

1. Replacement of the Bank Road Public Bench
[Parish Councils Act 1957, ss 1(1) and 7]

This matter was discussed.

IT WAS RESOLVED that the supplier of the new bench be David Ogilvie Engineering, based on the positive recommendations for quality, competitive pricing and customer service received from other Councils in the area.

IT WAS RESOLVED that the Farmyard Seat model be ordered and all funding for the project was to be drawn from capital reserves within the current financial year.

IT WAS RESOLVED that Cllr Bexley and Cllr Geach bring the final colour recommendation to the January 2020 meeting so that the order can be finalised.

PC 19/110 Finance

1. Financial Year 1st April 2019 to 31st March 2020
 - i. **IT WAS RESOLVED** that Cllr Philip Owen check and sign the Bank Account Reconciliations / Bank Statements for the months of September and October 2019. Cllr Owen checked the Bank Statements against the Bank Account Reconciliations and confirmed his agreement by signing the Bank Account Reconciliations.
 - ii. Payments Made (01/09/19 to 31/10/19)
Noted.
 - iii. Performance against Budget to date (current financial year)
Noted.
2. Budget Financial Year 1st April 2020 to 31st March 2021.

Cllrs Paul Cumming and Colin Bexley placed their draft budget before members.

This matter was discussed.

IT WAS RESOLVED that the proposed budget be agreed resulting in 0% increase in the Precept which would be held at £5,000 for the coming financial year.

PC 19/111

Litter Picking

- i. Appointment of a Councillor to take charge of the running of the Litter Picks.

This matter was discussed.

IT WAS RESOLVED to invite parishioners to come forward and take on the role of Litter Pick co-ordinator.

- ii. Dates for Litter Picks in 2020-2021.

This matter was discussed.

IT WAS RESOLVED that in 2020 there be one litter pick, timed to take place with the Annual Great British Spring Clean Campaign (20th March to 13th April 2020).

PC 19/112

Correspondence Received

A request had been made for a letter of complaint to be sent to Worcestershire County Council (Director of Economy and Infrastructure, copied to County Councillor Dr Ken Pollock), regarding the continued dangerous and slippery state of the footways along the A443. A matter again highlighted by the recent case of a school aged pedestrian slipping and falling towards the traffic on this busy highway.

The Clerk was instructed to proceed with such a letter.

PC 19/113

Items for next Agenda(s) and date of next meeting

The next meeting will be held on Wednesday January 22nd, 2020 at 7.30pm in the Village Hall. Agenda items to include finalizing details for the Public Bench to enable the order to be placed.

All business having been transacted the meeting closed at 8.45pm.