

# LITTLE WITLEY PARISH COUNCIL

MINUTES of the meeting held in the Village Hall on Thursday 14 November 2013 at 7.30 pm pursuant to notice

**In the Chair:** Cllr Mr H Kenrick  
**Present:** Cllr Mr P Hill, Cllr Mr D Buggins, Cllr Mrs P Cumming, Cllr Mrs B Martin, Cllr Mr Bob Jose  
**Apologies:** Cllr Mr A Drew, Mr K Pollock (County Councillor), Sarah Jeffery (Clerk)  
**Minutes:** Cllr Mr P Hill  
**In Attendance:** 6 members of the public

## 1. Apologies for absence

Apologies for absence were received and accepted from Cllr Adam Drew, County Councillor Ken Pollock and the Clerk.

## 2. Declarations of Interest

There were no Declarations of Interest.

## 3. Minutes of the Previous Meeting on 12 September 2013.

3.1 The Minutes were approved and signed.

## 4. Matters Arising

4.1 Matters arising were dealt with in the Agenda.

## 5. Planning Matters

5.1 *13/00877/HOU: The Retreat, Ockeridge: renovation of existing brick outbuildings and construction of adjacent timber framed carport*

The application was approved by 8 votes to 4 by MHDC, the piecemeal approach having been successful.

6.2 There were no new applications for consideration.

## 7. Local Issues

### 7.1 Turning Area, Church Lane

Owners of the drive in which vehicles turn are concerned about the condition of the surface and considering erecting a gate to prevent turning. Agreement has been reached to reopen previous discussions and obtain costing of repair to bring to possible adoption standard.

### 7.2 Broadband

There have been problems with service dropping out but improvements have been made to the transmitter at Woodbury Hill which have resolved the problem..

### 7.3 Highways

We have a plan showing the extent of the adopted highway and verges in lower part of Bank Road.

Basket at corner opposite Old Butts Farmhouse has been repaired.

### 7.4 Affordable Housing

A Neighbourhood Plan is required the funding of which could come from MHDC. A number spoke in favour of following up with a survey of housing need and local referendum. Bob Jose to research into successful schemes for providing affordable

## **7.5 Speeding Issues**

No progress on schemes to monitor or reduce speeding on main road. More research required on speed inhibitors, involve safety camera partnership, gates at parish boundary as at Holt Heath..

## **7.6 Bus Shelter**

Cllr Adam Drew has repairs in hand, telephone kiosk could be moved at a cost of £500.

## **8. Correspondence**

**8.1** Parking fees to be imposed in Malvern. We have a pass for free parking when visiting Council offices.

## **9. Police & Neighbourhood Watch Matters**

**9.1** Cllr Pam Cumming provided a report.

## **10. County Council Matters**

**10.1** In the absence of County Councillor Ken Pollock there was no report tabled.

## **11. District Council Matters**

**11.1** District Councillor Paul Cumming's report included reference to the parking charges at Malvern. He also confirmed that a housing needs survey is required to prove a need for affordable housing.

**11.2** The Local Plan is still under review and public examination in respect of housing needs and numbers. The Inspector has rejected claim by West Midlands for travel grants and further examination of cost of public transport is to be carried out. Timescale for approving the plan still not known but appears to be accepted in principle subject to final details being agreed.

## **12. Finance**

**12.1** Cheque signed for Lengthsman's salary.

**12.2** No further RFO report in the absence of the clerk.

## **12.3 Budget**

Precept has not been increased for some years – are there alternative means of raising funds. More detailed figures are needed eg on Church Lane and telephone kiosk to enable us to settle on the budget for 2014-15..

## **13. Meetings Attended**

**13.1** Cllr Pam Cumming reported on CALC networking which she and Cllr Bridget Martin attended. Need for induction of new councillors and to include Code of Conduct. Nothing of much interest to LWPC arose from the CALC AGM.

## **14. Areas of Special Responsibility**

### **14.1 Highways**

Drainage work in Church Lane and School House corner was done.

Work on Bank Road slippage opposite village hall scheduled for 25 November.

**14.2 Footpaths etc.**

Signage at Haven Nurseries needs re-erecting.

**14.3 Village Hall**

Copy of last meeting minutes made available.

***With no further business the meeting was closed.***

..... ***H Kenrick (in the Chair) 09/01/2014***

***Date of next meeting: 9 January 2014 at 7.30pm in the Village Hall.***

*Discussions during Public Question Time before the opening of the meeting:*

1. Install defibrillator in telephone kiosk and re-site in village hall car park.
2. Raise concern with county about traffic light chaos earlier in week at Holt.
3. Remove tree debris from verges on Bank Road.
4. Mark departure of George and Marge Bullock from the village.
5. Note replacement of telephone poles.